

Thom Biller Upgrade Version v20.09a

This upgrade assumes you are at least on version 20.07a. If not, please run it first.

If your IT staff are going to run your upgrade, make sure you give them a copy of this document and the email that was sent with the upgrade notice. Once the IT staff has completed the basic installation, please be sure to run any additional steps within Thom Biller that may be needed.

Note, you can use Windows 10 machines for the installation.

Additional Steps Needed Before Install: none.

Data File Changes: minimal.

Additional Steps Needed After Install: none.

Contact Information:

Please call email me, Larry Tucker, at ltucker@thomchild.org if you have any questions. Also remember to check the Thom website for updates and news:

www.thomchild.org/thom-biller/thom-biller-updates

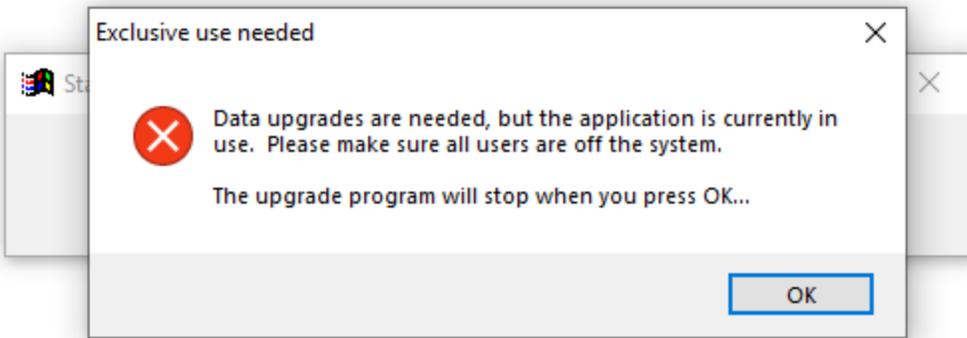
There is also a current copy of the User's Guide and "Generally Useful Documentation" such as instructions for adding a new workstation.

Installation Instructions:

Windows 10 machines can be used to run the upgrade. If you are on a network, and have run the previous upgrades, *then you only have to run this upgrade on a single workstation.* The updates will automatically propagate to all other machines running Thom Biller on the network.

1. Make sure you have backed up your data. *If your backup run automatically at night, it is best to run the upgrade first thing in the morning so you won't lose any work if you have to revert to the backup.*
2. Make sure no one else is using the Thom Biller software on the network and that it is not running on your computer (in a minimized window on your taskbar.)

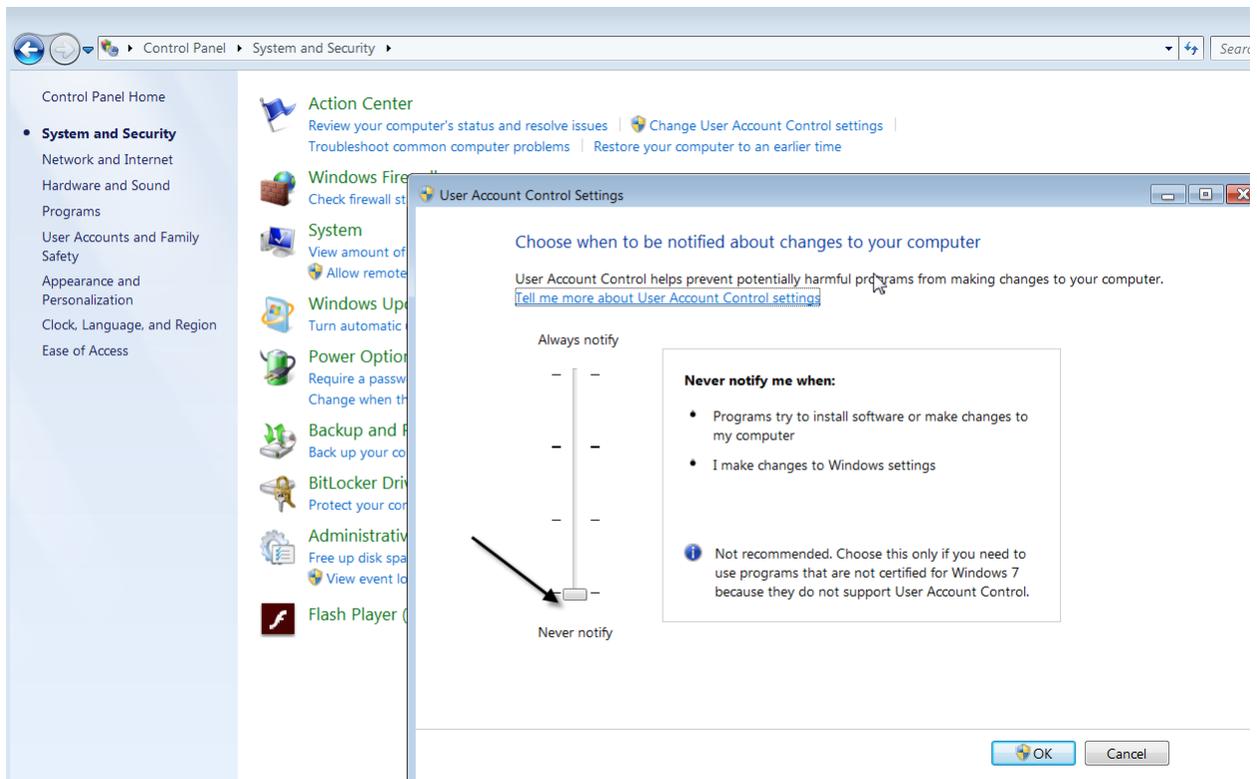
This version of STPA.EXE will do a more careful check of exclusive use before running the upgrade. It will produce this message if someone is on the system the first time an upgrade is run when data upgrades are needed:



If you get this message, call all users to make sure they log off. As a last resort, go to Computer Management and close all files in the Thom Biller Data\ folder on your file server.

Finally, as a reminder, if after running an upgrade, a user gets a message that their program version does not match the new data version, double check that they are running Thom Biller with a shortcut that points to the loader program STPA.EXE (and not to the main program STPAX.EXE). Also double check that their UAC is set to "None.")

3. For Base – Off site systems, make sure you complete any billing disk and recovery exchanges that may be in process. Both the Base and the Off-site systems must be on the same version of Thom Biller during a billing exchange. If one "side" upgrades before the other, then the off-site disk recovery will be disallowed. So, if you are currently downloading disks, or waiting to recover a download disk, do not run the upgrade until both the download and recovery processes are complete.
4. For network users, pick a single workstation that you will use for upgrades. Windows 7 or Windows 10 machines should work fine. Try to run the upgrade on this machine this time, and all future upgrades on the same machine because it may take some special configuration of UAC (#5) and dlls (#8).
5. Make sure User Account Control "UAC" is turned off ("Never Notify").

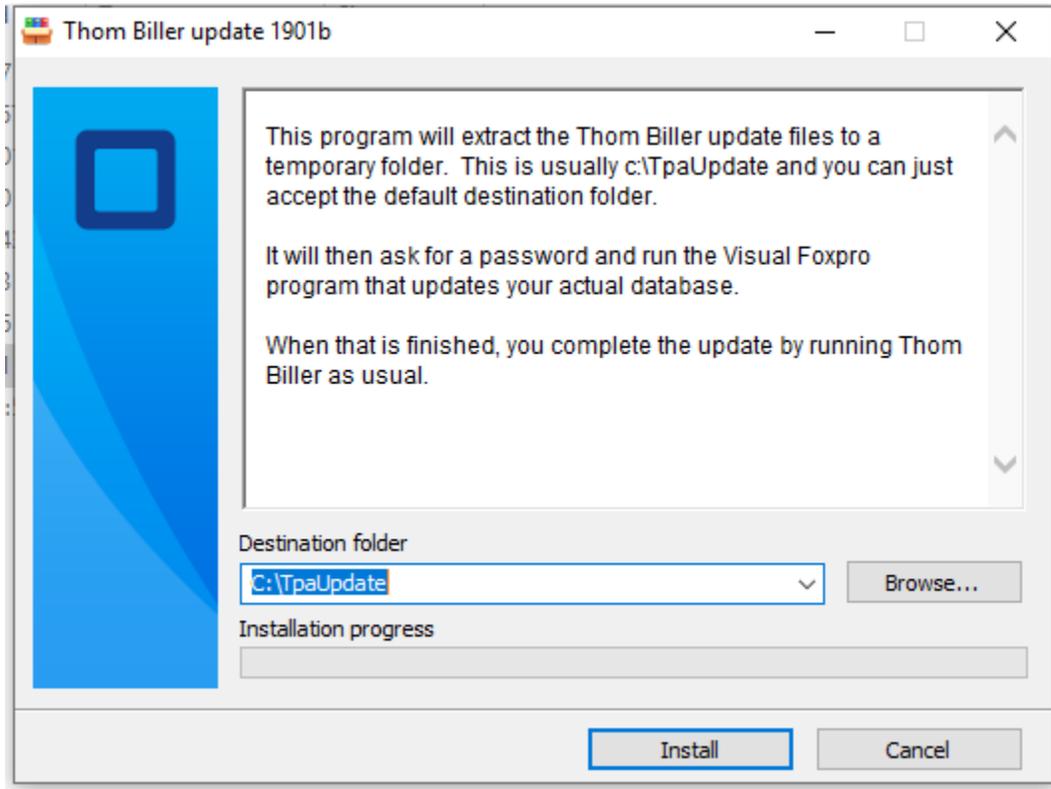


Any other setting will prevent the upgrade program from copying files. If the UAC is not off, pull the slider down and restart the computer. You must restart in order for the new UAC setting to take effect.

6. Run the upgrade executable from the web site:

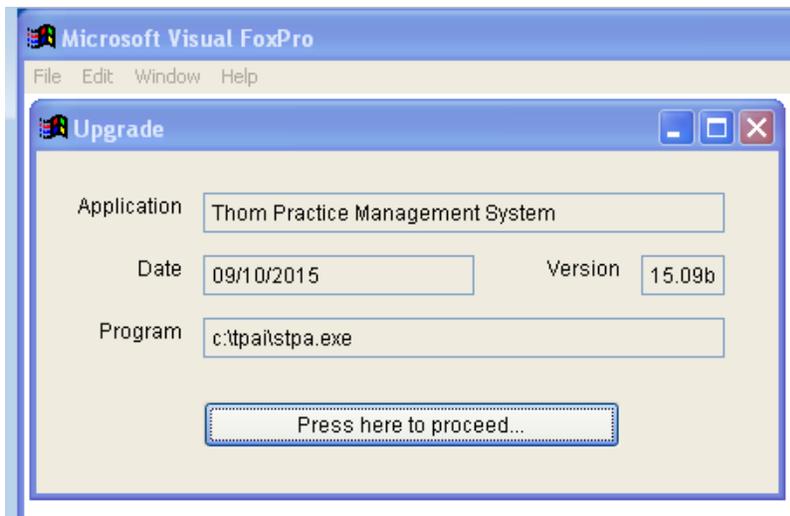
(www.thomchild.org/thombillerupdates.htm)

7. A WinRAR screen will start up.



Accept all the default choices and enter the password.

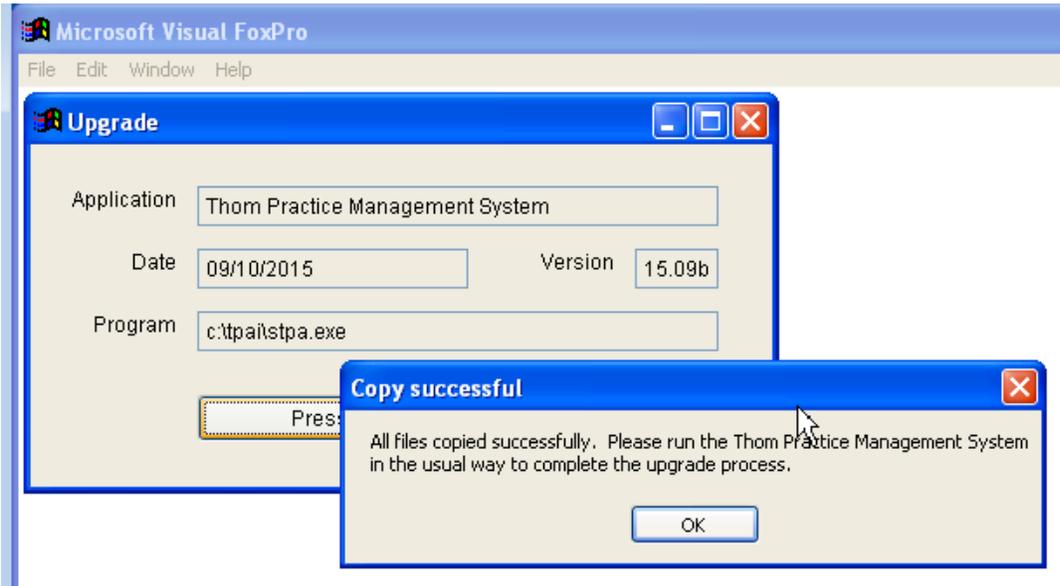
8. A FoxPro window will open to complete the upgrade (below). Press the "Proceed..." button to do this.



If this FoxPro "Upgrade" window does not appear, it means this computer does not have a dll in the correct location. Locate the msvc71.dll (probably on your c:\ root folder) and copy it to your

Windows\SysWow64 folder for 64-bit machines. (For 32-bit Win 7, copy the msvc71.dll to your Windows\System32 folder). If you need to make this change, restart the computer and re-try the upgrade.

Assuming the Foxpro Upgrade routine runs, it will locate your data wherever it is on the network and upgrade it. It will tell you whether all files copied successfully or not (below):



If files do not copy correctly, it is usually because the UAC setting (#4) is incorrect.

9. Start the Thom Biller software as usual. This will complete the upgrade and set the title bar version. (If you get a warning that data changes are needed and someone else is running the program, please make sure everyone is logged off and try running Thom Biller again.) This step may bring over a new version of the loader program and ask you to restart Thom Biller. It may also bring over a new version of VFPSSetup and automatically run it as well.

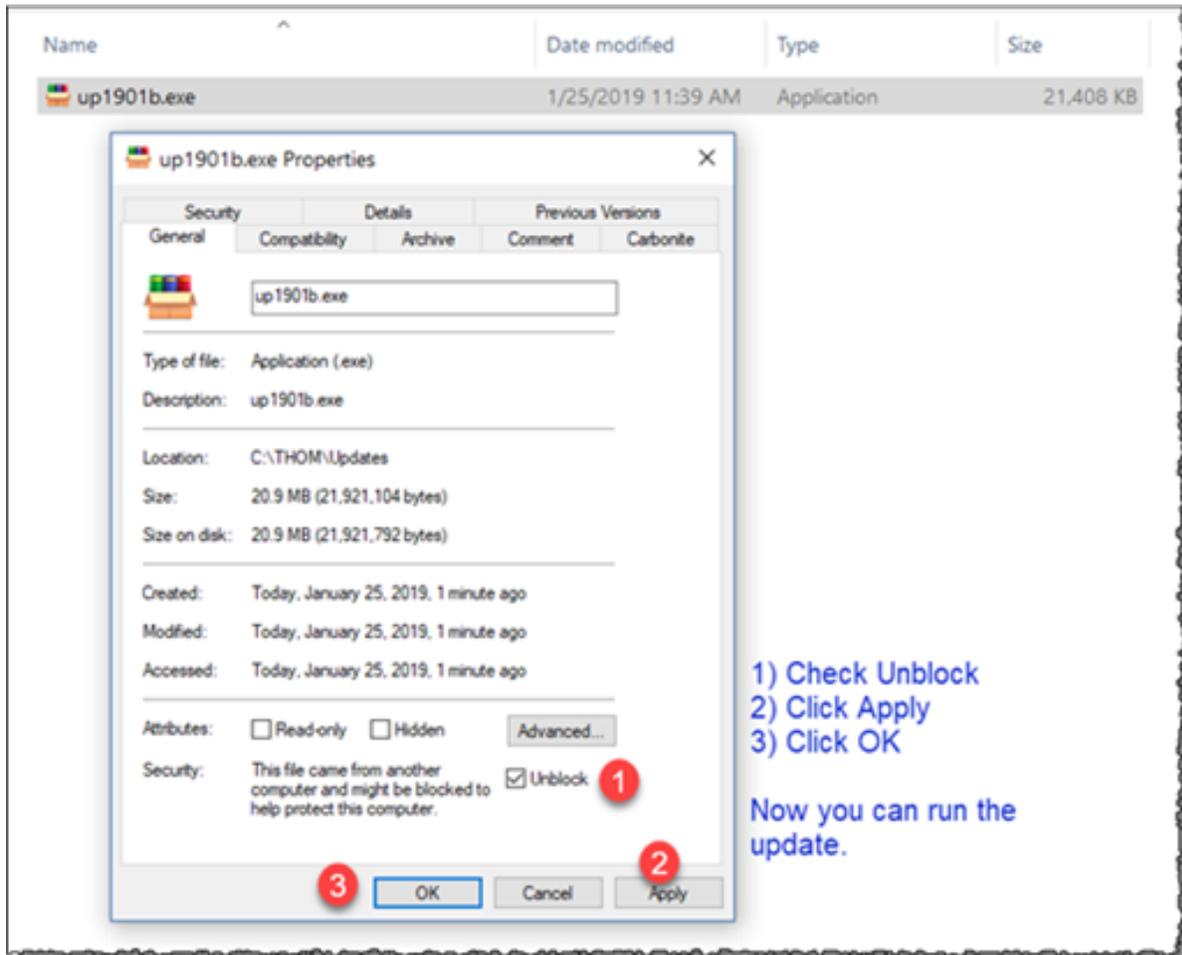
For network users, DO NOT run the upgrade on every machine. Running it once on the machine you have chosen for upgrades will be enough to send the upgrade to all other workstations the next time they start the Thom Biller.

Problems downloading or running the upgrade file

If you get a Windows error, such as "Error: Windows cannot access the specified device, path, or file. You may not have the appropriate permission to access the item" see the following:

- 1) Make sure your anti-virus software is stopped temporarily and not interfering.
- 2) Save the file to a local (not network) folder, such as c:\temp, that you know you have full permissions to.
- 3) Look at the file properties and "Unblock".

1. Right click the file and select “Properties”, then click the “Unblock” checkbox at the “Security” section.
2. Click “Apply”
3. Click “OK”



For more discussion of problems with Windows reading a downloaded file, see this link:

<https://support.microsoft.com/en-us/help/2669244/windows-cannot-access-the-specified-device-path-or-file-error-when-you>

Upgrade Details v20.09a

Fixed problem with Single Client and Prior Bill Runs

These two run options are now working:

The screenshot shows the 'General Bills' application window. The 'Run Definition' tab is selected, displaying the following options:

- Run Type:** [Dropdown]
- Form Type:** [Dropdown]
- Output file name:** [Text Field]
- Path:** [Text Field] with a 'Fill with USB Path' button below it.
- Program:** All, Sort by Prg, Single [Dropdown]
- Include:** Bill Charges, Report Credits, 837 Test Run
- Billing:** All, No MED, Single [Dropdown]
- Claim Type:** Primary, Secondary
- Clients:** All, Manual (highlighted in yellow)
- Sessions:** New Unbilled Only (Begin: 09/11/2019, End: 08/31/2020), All within dates, Rebill or Replacement Claims (marked RESUB = "R") within dates (with sub-options for Replacement claims, Exclude ADJ-F, and Output Claim Review Form Data), Void Claims (Marked RESUB = "V") single client within dates, Prior Run (within 2 mo) [Dropdown] (highlighted in yellow), Allow Prg
- Other Options:** EI Only (No autism svcs), Autism Only, Regular Claims Only, Special Claims Only, Both Regular and Special
- Buttons:** Gather sessions, Preview Billing, Run Bill, Save, Cancel, Final Report by Client, Final Billing Report, Print Setup
- Print Output:** Dot Matrix, Laser, Screen
- Order by CID for testing (developer only), Set Step On (dev only)

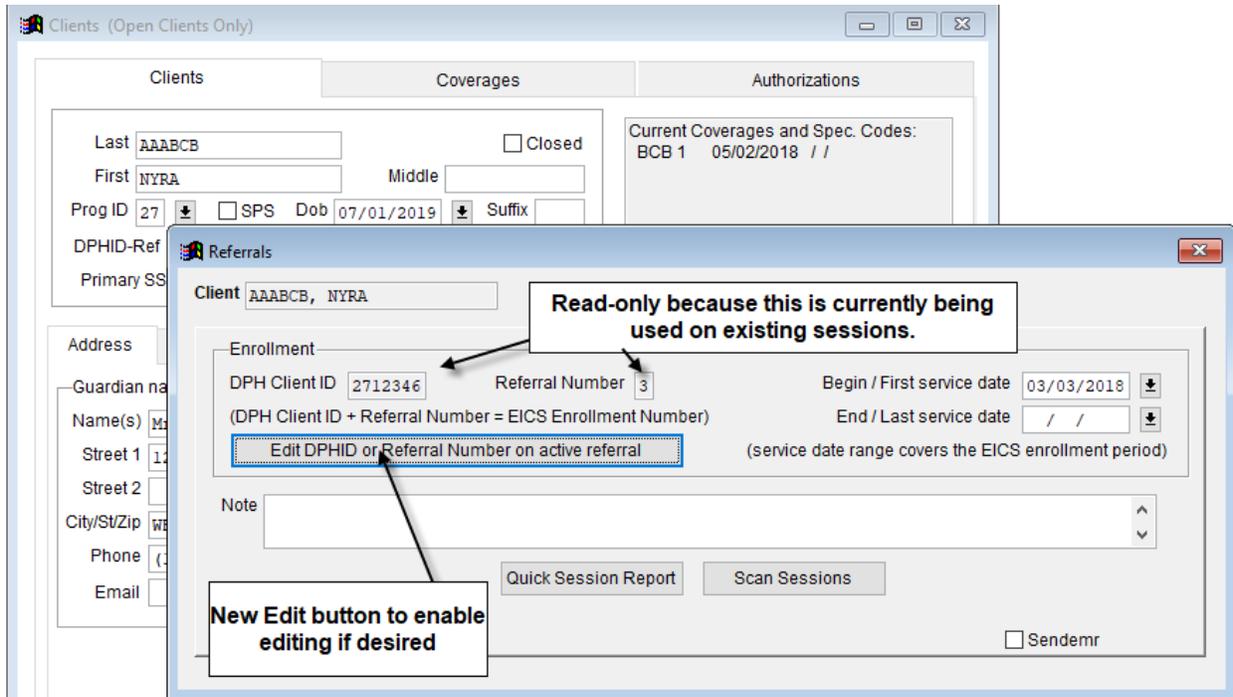
The 'Special Options' tab is also visible, showing 'Today's Date' and 'Posting Date' both set to 09/10/2020, and a 'Test' button.

Simplified correction of DPHID and Referral Number

The process for correcting a DPHID or Referral Number has been simplified. In general, these fields are locked as read-only once the referral record has been used on sessions. This is to prevent people from accidentally altering the value and throwing off your SDR and DPH billing.

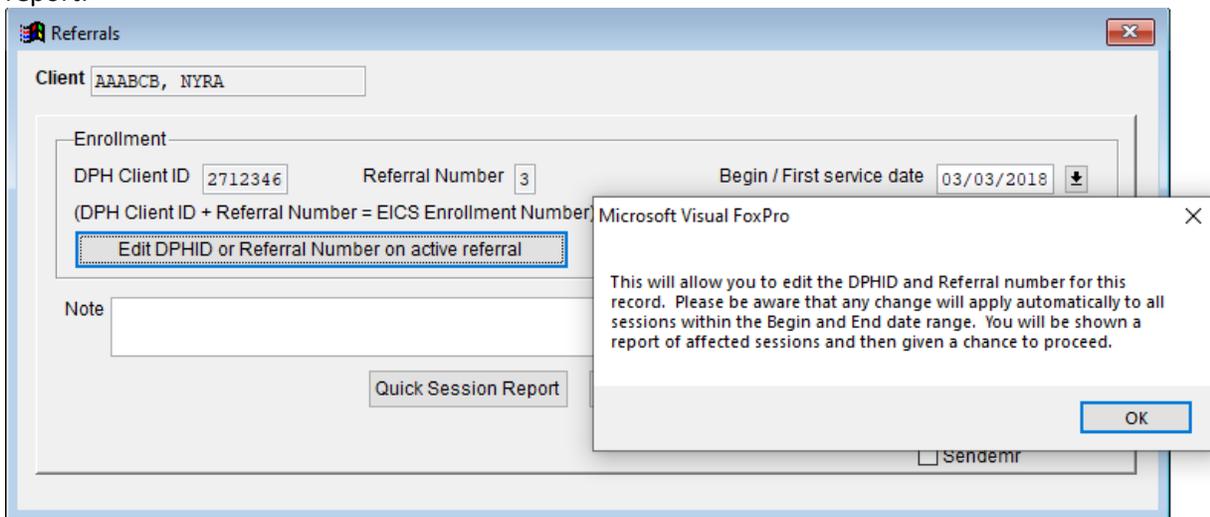
However, it seems that more users are needing to make corrections to DPHIDs or Referral Numbers since EICS started, so there is a new approach which tries to balance ease of correction while avoiding inadvertent changes.

So, when a referral record has been applied to existing sessions, the DPHID and Referral Numbers are still initially locked. However, a new button has been added to enable them for edits, but it will first show you all records that will be affected by any change, and then give you an option of proceeding with the edit.



If you need to edit the DPHID or Referral Number, click on the “Edit DPHID...” button.

This brings up a reminder that any changes will be applied to all the sessions that will be displayed in the report:



Press OK and you'll see a report of all sessions that will get the edited values:

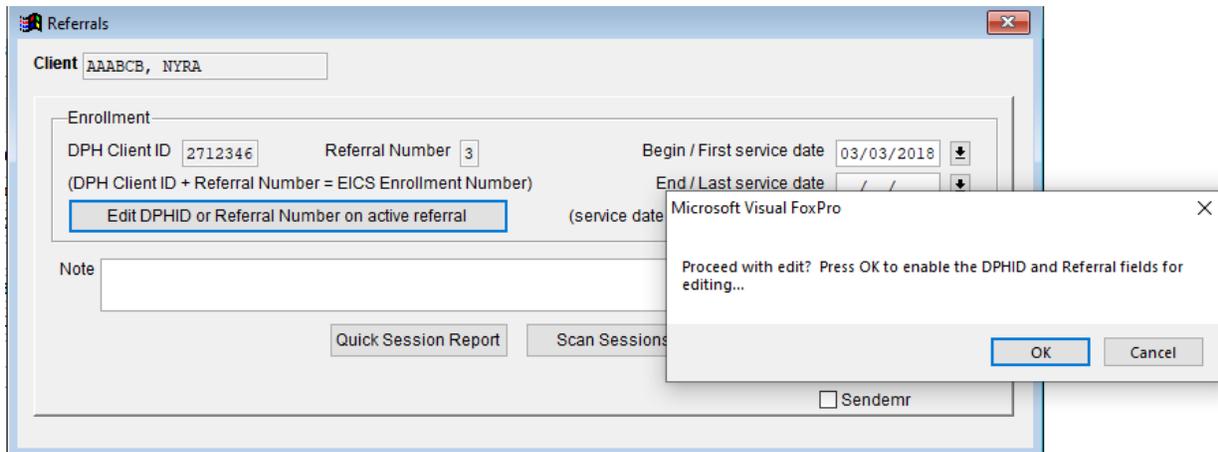
09/10/2020

Basic Events by Billing
Single referral quick report

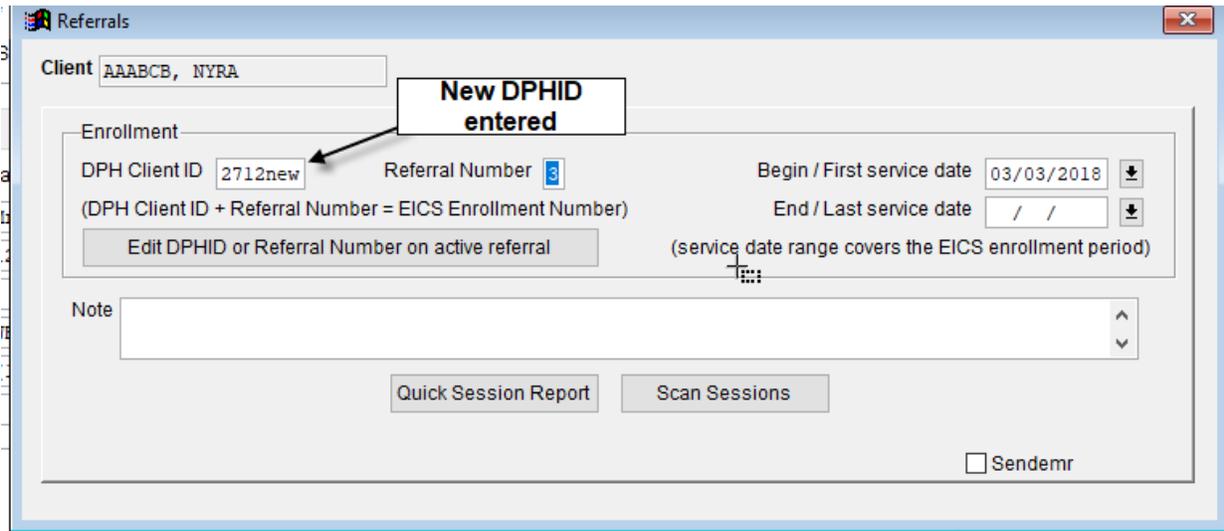
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Pr	Client	Session	Sv	Prov	Bl.Hr.	Bill	Fee	Pay	Type	Ref	Resub	Bal	Posted	
	Dphid-Ref	Serv_id	Place	Disc	SSP	Sec			IFSP		SDR	Resub	Reason	Billed
	Setting	Proc	Eid	Forced	Coverage	Auth		Waiver				Batch_ID	Sdr	
	Telehealth											Remit Date	Sdr	Entered
	Note													
* Billing: BCB														
27	AAABCB, NYRA	03/04/2018	TA	SBT27	1.00	BCB	89.40	0.00	SERV			89.40		03/12/2018
	2712346-3	1400709481	H	C										03/12/2018
	H01	H2015	1400709495	bcb2018							0000270553		/ /	
	No										/ /			03/08/2018
27	AAABCB, NYRA	04/01/2018	TA	SBT27	1.00	BCB	89.40	0.00	SERV			89.40		05/09/2018
	2712346-3	1400709483	H	C										05/09/2018
	H01	H2015	1400709497	bcb2018							0000270554		/ /	
	No										/ /			05/09/2018
27	AAABCB, NYRA	06/01/2018	SB	AXT27	0.50	BCB	33.00	0.00	SERV			33.00		08/23/2018
	2712346-3	1400709526	H	J	BEAC									08/23/2018
	K01	0364T	1400709540	bcbl23123							0000270570		/ /	
	No										/ /			07/23/2018
27	AAABCB, NYRA	11/28/2018	TA	LYB27	1.00	BCB	94.00	0.00	SERV			94.00		12/08/2018
	2712346-3	1400709546	H	3										12/08/2018
	H01	H2015	1400709560	bcbl23123	bcbauth						0000270577		/ /	
	No										/ /			12/08/2018

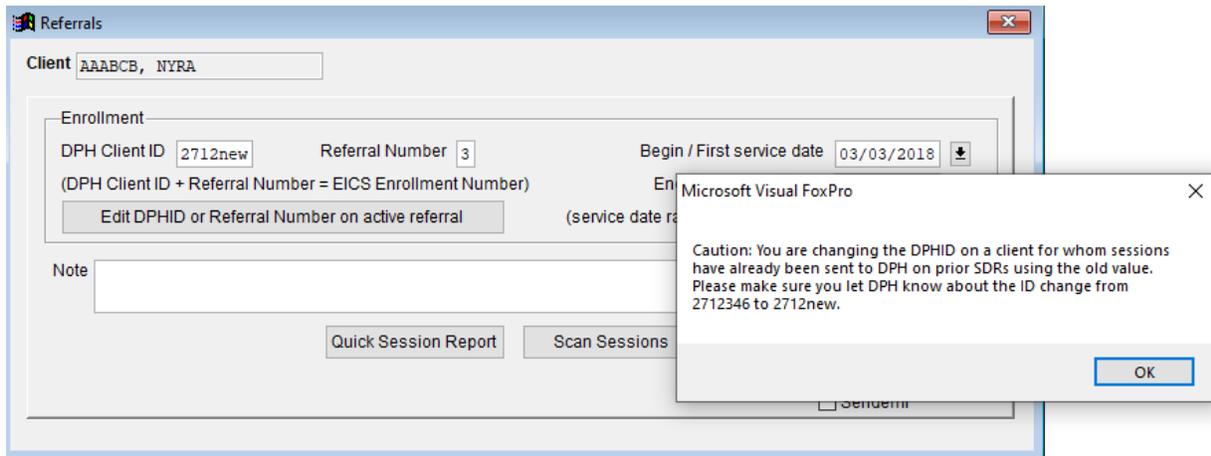
Close the report and decide about proceeding:



Press OK and the fields will be enabled for edits:



Finally, as you save the change, you'll get a reminder that you need to inform DPH of the change if it will affect sessions already reported to DPH:



Now if you click on the “Quick Session Report” you will see the new DPHID value is already assigned to all sessions within the referral record date range... and you are good to go.

Report Designer - wbeveb.fx - Page 1

09/10/2020 Basic Events by Billing Page 1

Single referral quick report

Pr Client	Session	Sv	Prov	Bl.Hr.	Bill	Fee	Pay Type	Ref	Resub	Bal	Posted
Dphid-Ref	Serv_id	Place	Disc	SSP	Sec		IFSP		SDR Resub	Reason	Billed
Setting Proc	Eid	Forced	Coverage	Auth	Waiver				Batch_ID	Sdr	
Telehealth									Remit Date	Entered	
Note											
* Billing: BCB											
27 AAABCB,NYRA	03/04/2018	TA	SBT27	1.00	BCB	89.40	0.00	SERV		89.40	03/12/2018
2712new-3	1400709481	H	C								03/12/2018
H01 H2015	1400709495		bcb2018						0000270553	/ /	/ /
No									/ /		03/08/2018
27 AAABCB,NYRA	04/01/2018	TA	SBT27	1.00	BCB	89.40	0.00	SERV		89.40	05/09/2018
2712new-3	1400709483	H	C								05/09/2018
H01 H2015	1400709497		bcb2018						0000270554	/ /	/ /
No									/ /		05/09/2018
27 AAABCB,NYRA	06/01/2018	SB	AXT27	0.50	BCB	33.00	0.00	SERV		33.00	08/23/2018
2712new-3	1400709526	H	J BEAC								08/23/2018
K01 0364T	1400709540		bcb123123						0000270570	/ /	/ /
No									/ /		07/23/2018
27 AAABCB,NYRA	11/28/2018	TA	LYE27	1.00	BCB	94.00	0.00	SERV		94.00	12/08/2018
2712new-3	1400709546	H	3								12/08/2018
H01 H2015	1400709560		bcb123123		bcbauth				0000270577	/ /	/ /
No									/ /		12/08/2018
27 AAABCB,NYRA	12/01/2018	TA	NKA27	1.00	BCB	94.00	0.00	SERV		94.00	12/08/2018
2712new-3	1400709556	H	N								12/08/2018
H01 H2015	1400709570		bcb123123		bcbauth				0000270578	/ /	/ /
No									/ /		12/08/2018
27 AAABCB,NYRA	03/30/2019	TA	LYE27	1.00	BCB	94.00	0.00	SERV		94.00	04/06/2019
2712new-3	1400709564	H	3								04/06/2019
H01 H2015	1400709578		bcb123123		bcbauth				0000270584	/ /	/ /
No									/ /		04/06/2019
27 AAABCB,NYRA	07/01/2019	TA	NKA27	1.00	BCB	94.00	0.00	SERV		94.00	08/06/2019
2712new-3	1400709569	H	N								08/06/2019
H01 H2015	1400709583		bcb123123		bcbauth				0000270585	/ /	/ /