

Thom Biller Upgrade Version v19.12a

This upgrade assumes you are at least on version 1911b. If not, please run it first.

If your IT staff are going to run your upgrade, make sure you give them a copy of this document and the email that was sent with the upgrade notice. Once the IT staff has completed the basic installation, please be sure to run any additional steps within Thom Biller that may be needed.

Note, you can use Windows 10 machines for the installation.

Additional Steps Needed Before Install: none.

Data File Changes: new rates for groups added.

Additional Steps Needed After Install: none

Contact Information:

Please call email me, Larry Tucker, at ltucker@thomchild.org if you have any questions. Also remember to check the Thom website for updates and news:

www.thomchild.org/thom-biller/thom-biller-updates

There is also a current copy of the User's Guide and "Generally Useful Documentation" such as instructions for adding a new workstation.

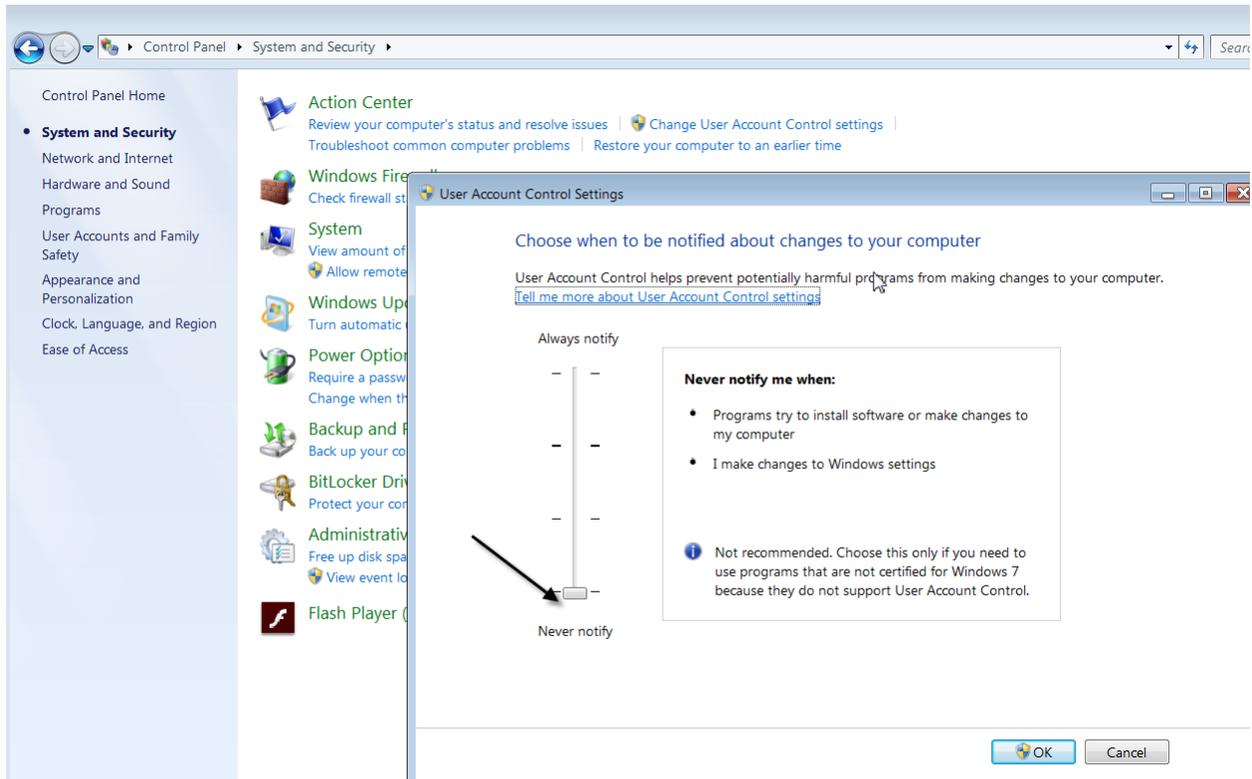
Installation Instructions:

The installation instructions have changed slightly. Windows 10 machines can be used to run the upgrade. If you are on a network, and have run the previous upgrades, *then you only have to run this upgrade on a single workstation.* The updates will automatically propagate to all other machines running Thom Biller on the network.

1. Make sure you have backed up your data. *If your backup run automatically at night, it is best to run the upgrade first thing in the morning so you won't lose any work if you have to revert to the backup.*
2. Make sure no one else is using the Thom Biller software on the network and that it is not running on your computer (in a minimized window on your taskbar.)
3. For Base – Off site systems, make sure you complete any billing disk and recovery exchanges that may be in process. Both the Base and the Off-site systems must be on the same version of Thom Biller during a billing exchange. If one “side” upgrades before the other, then the off-site disk recovery will be disallowed. So, if you are currently downloading disks, or waiting to recover a download disk, do not run the upgrade until both the download and recovery processes are complete.

4. For network users, pick a single workstation that you will use for upgrades. Windows 7 or Windows 10 machines should work fine. Try to run the upgrade on this machine this time, and all future upgrades on the same machine because it may take some special configuration of UAC (#5) and dlls (#8).

5. Make sure User Account Control "UAC" is turned off ("Never Notify").

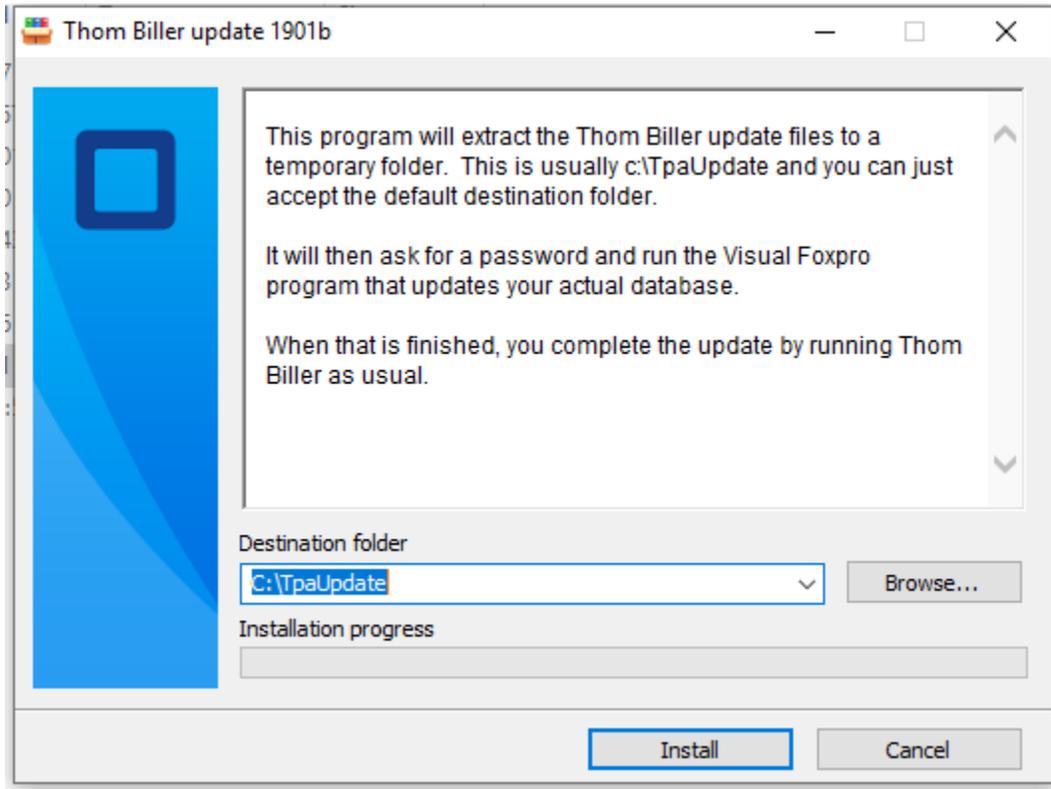


Any other setting will prevent the upgrade program from copying files. If the UAC is not off, pull the slider down and restart the computer. You must restart in order for the new UAC setting to take effect.

6. Run the upgrade executable from the web site:

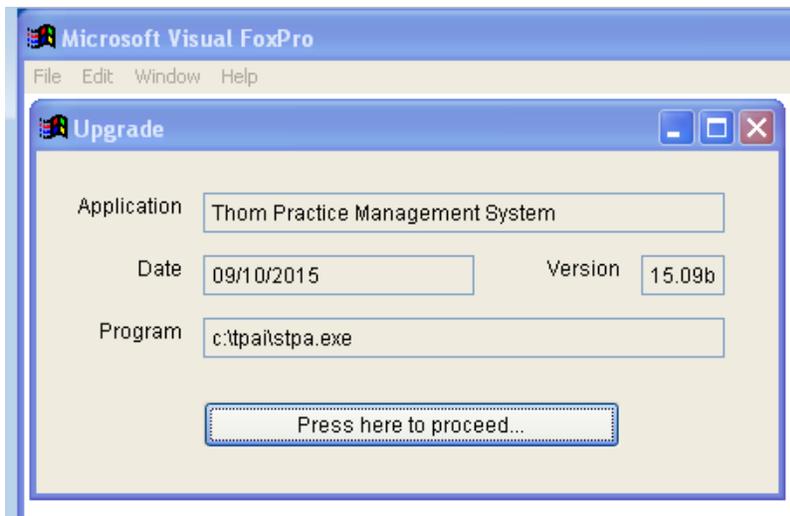
(www.thomchild.org/thombillerupdates.htm)

7. A WinRAR screen will start up.



Accept all the default choices and enter the password.

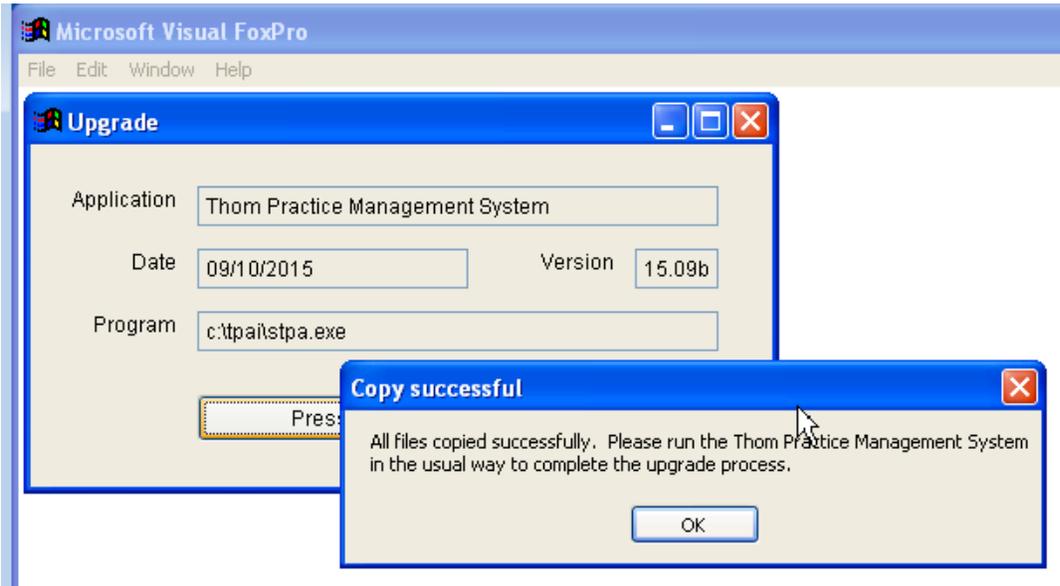
8. A FoxPro window will open to complete the upgrade (below). Press the "Proceed..." button to do this.



If this FoxPro "Upgrade" window does not appear, it means this computer does not have a dll in the correct location. Locate the msvc71.dll (probably on your c:\ root folder) and copy it to your

Windows\SysWow64 folder for 64-bit machines. (For 32-bit Win 7, copy the msucr71.dll to your Windows\System32 folder). If you need to make this change, restart the computer and re-try the upgrade.

Assuming the Foxpro Upgrade routine runs, it will locate your data wherever it is on the network and upgrade it. It will tell you whether all files copied successfully or not (below):



If files do not copy correctly, it is usually because the UAC setting (#4) is incorrect.

9. Start the Thom Biller software as usual. This will complete the upgrade and set the title bar version. (If you get a warning that data changes are needed and someone else is running the program, please make sure everyone is logged off and try running Thom Biller again.) This step may bring over a new version of the loader program and ask you to restart Thom Biller. It may also bring over a new version of VFPSSetup and automatically run it as well.

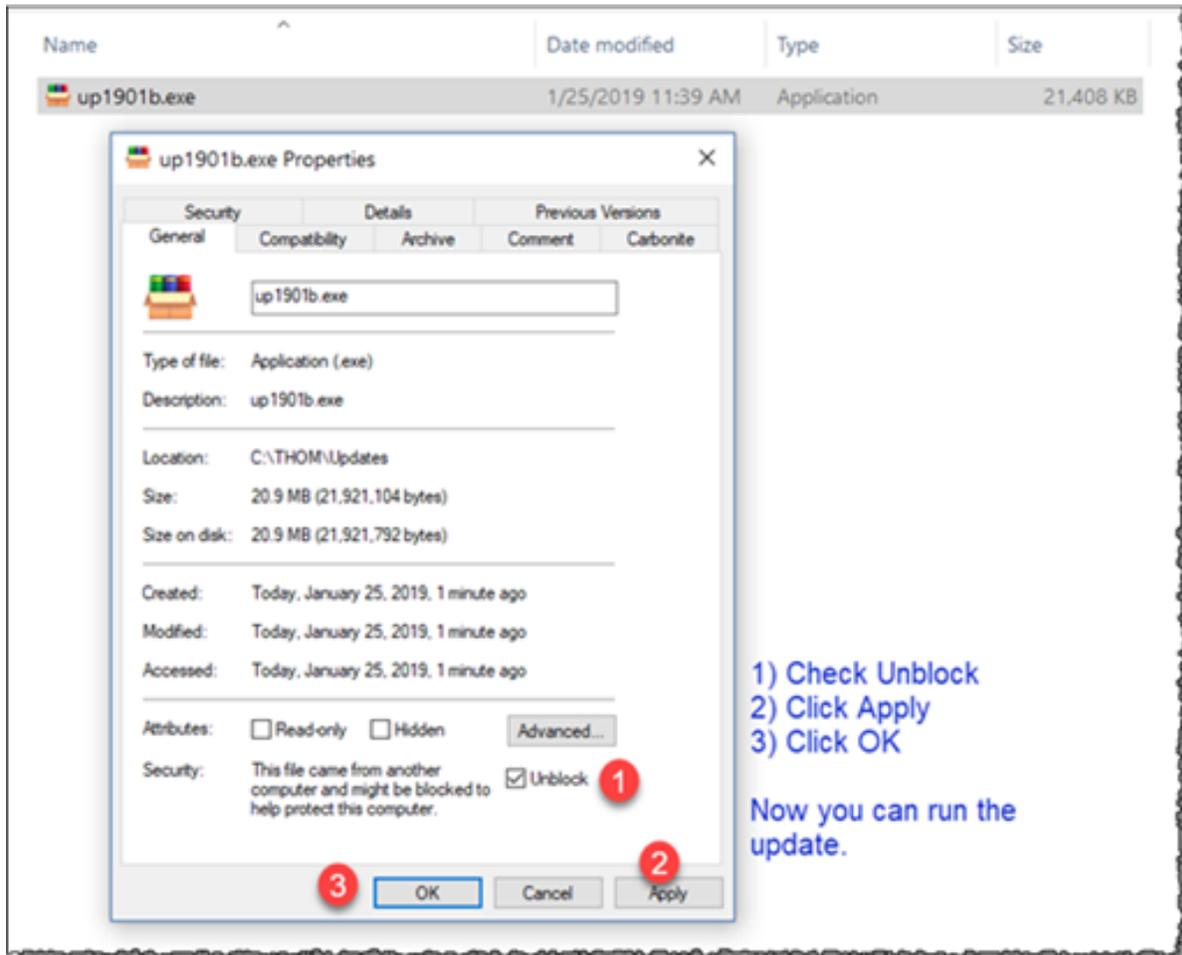
For network users, DO NOT run the upgrade on every machine. Running it once on the machine you have chosen for upgrades will be enough to send the upgrade to all other workstations the next time they start the Thom Biller.

Problems downloading or running the upgrade file

If you get a Windows error, such as "Error: Windows cannot access the specified device, path, or file. You may not have the appropriate permission to access the item" see the following:

- 1) Make sure your anti-virus software is stopped temporarily and not interfering.
- 2) Save the file to a local (not network) folder, such as c:\temp, that you know you have full permissions to.
- 3) Look at the file properties and "Unblock".

1. Right click the file and select “Properties”, then click the “Unblock” checkbox at the “Security” section.
2. Click “Apply”
3. Click “OK”



For more discussion of problems with Windows reading a downloaded file, see this link:

<https://support.microsoft.com/en-us/help/2669244/windows-cannot-access-the-specified-device-path-or-file-error-when-you>

**Upgrade Details
v19.12a**

Added new group rates for 1/1/20

CMS has redefined and split the codes for groups into an initial and subsequent code for both Community (“TM”) and EI Only groups (“TN”). Please refer to source documents from CMS and DPH for details, but the summary is shown below (old codes in yellow, new codes in green):

Proc	Thom	Ver.	Desc	Dates	Rates	Rate Unit	Note
96153-U1	TN	OLD	EI-only child group	7/1/18 - 12/31/19	\$27.40/hour	4 units per hour	Discontinued 12/31/19
96164-U1	TN	NEW	EI-only child group - initial	1/1/20 –	\$13.70/Flat	1 unit per 30 minute session	Must be used for first 30 minutes of group.
96165-U1	TX	NEW	EI-only child group - subsequent	1/1/20 –	\$27.40/hour	4 units per hour	Must follow TN.
96153-U2	TM	OLD	Community Child group	7/1/18 - 12/31/19	\$36.00/hour	4 units per hour	Discontinued 12/31/19
96164-U2	TM	NEW	Community Child group - initial	1/1/20 –	\$18.00/Flat	1 unit per 30 minute session	Must be used for first 30 minutes of group.
96165-U2	TW	NEW	Community Child group - subsequent	1/1/20 –	\$36.00/hour	4 units per hour	Must follow TM.

In general, you must now break a group service into two claim lines: an initial one for the first 30 minutes and a subsequent one for any additional time in 15-minute units. So, a 1 hour EI Only Group would be coded as .5 hours TN 96164-U1 for 1 unit and .5 hours TX 96165-U1 for 2 units. The initial codes are a flat rate for the first .5 hours; the subsequent codes are proportional to the additional amount of time. The existing DPH rules still apply that taken together (both EI-Only and Community Group), a child can have a maximum of two groups and 2.5 hours per week.

This upgrade will update your rate file with these codes automatically. For any current rate series that has TM and TN records, it will close the rate series as of 12/31/19 and copy it to a new series starting 1/1/20. Within each of the revised rate series, the TM code is changed to represent the new Initial Community Group service. The TN code is also changed for EI groups. Two new codes are added for subsequent services: TW and TX. Screenshots of the 4 new or revised services are shown below for a single billing type.

Rates

Billing		Services	
Billing Type	BCB	rat_id	9000003005
Service	TN	hea_id	9000000278
DPH Service Code	N	<input type="checkbox"/> Needs Prior Authorization	
Desc1	EI Only Child Grp		
Desc2	Initial (30 minutes)		
Code	96164	U1	
Procedure Code Descriptor			
<input type="checkbox"/> Bill services by multiple disciplines on single line (this will also keep blank modifier from being filled by provider discipline)			
Rate	13.70	<input checked="" type="checkbox"/> Flat Rate	
Contractual Rate	0.00	(fill only when <standard rate)	
Units Per Hour	0.00	<input type="checkbox"/> EIPP	
Minimum Hrs.	0.00		
<input type="checkbox"/> Fill Prov Hr with Billed Hr in Session Entry			
<input type="checkbox"/> ABA			
SSP service			
SSP Present		↓	
Prof. Status		↓	
<div style="border: 1px solid gray; padding: 2px;"> Flat rate for first 30 minutes. Must precede 96165-U1. A maximum of 2 initial group sessions (EI or Community) is allowed per week by DPH </div>			
EIPP Maximums	Max Visits Pre-birth	0.00	Max Visits 0-2 Mo. 0.00
<input type="button" value="Scan Events"/>		<input type="button" value="Report Linked Events"/>	
		Max Visits > 2 Mo. 0.00	

Maximums for new services

Max Hrs per day	2.50
Hours per visit	0.50
Hours per wk	1.00
Visits for one disc	0.00
Max Visits per day	0.00
Max Visits per wk	2.00
Max visits per 6 mo.	0.00
Max lifetime visits	0.00
Initial Service Needed (day)	<input type="checkbox"/>

Billing		Services	
Billing Type	<input type="text" value="BCB"/>	rat_id	<input type="text" value="9000003008"/>
Service	<input type="text" value="TX"/>	hea_id	<input type="text" value="9000000278"/>
DPH Service Code	<input type="text" value="N"/>	<input type="checkbox"/> Needs Prior Authorization	
Desc1	<input type="text" value="EI Only Child Grp"/>		
Desc2	<input type="text" value="Subsequent units"/>		
Code	<input type="text" value="96165"/>	<input type="text" value="U1"/>	
Procedure Code Descriptor <input type="text"/>			
<input type="checkbox"/> Bill services by multiple disciplines on single line (this will also keep blank modifier from being filled by provider discipline)			
Rate	<input type="text" value="27.40"/>	<input type="checkbox"/> Flat Rate	
Contractual Rate	<input type="text"/>	(fill only when <standard rate)	
Units Per Hour	<input type="text" value="4.00"/>	<input type="checkbox"/> EIPP	
Minimum Hrs.	<input type="text"/>		
<input type="checkbox"/> Fill Prov Hr with Billed Hr in Session Entry			
	<input type="checkbox"/> ABA		
SSP service	<input type="text"/>		
SSP Present	<input type="text"/>	↓	
Prof. Status	<input type="text"/>	↓	
<input type="checkbox"/> Subsequent 15 minute units. Must follow 96164-U1 <input type="checkbox"/> TN - Initial EI Group session. Total of all group services cannot exceed 2.5 hours per week			
EIPP Maximums	Max Visits Pre-birth	<input type="text"/>	Max Visits 0-2 Mo. <input type="text"/>
			Max Visits > 2 Mo. <input type="text"/>
<input type="button" value="Scan Events"/>	<input type="button" value="Report Linked Events"/>		

Maximums for new services

Max Hrs per day

Hours per visit

Hours per wk

Visits for one disc

Max Visits per day

Max Visits per wk

Max visits per 6 mo.

Max lifetime visits

Initial Service Needed (day)

Rates

Billing		Services	
Billing Type	BCB	rat_id	9000003004
Service	TM	hea_id	9000000278
DPH Service Code	M	<input type="checkbox"/> Needs Prior Authorization	

Desc1	Community Child Grp		
Desc2	Initial (30 minutes)		
Code	96164	U2	
Procedure Code Descriptor			
<input type="checkbox"/> Bill services by multiple disciplines on single line (this will also keep blank modifier from being filled by provider discipline)			

Rate	18.00	<input checked="" type="checkbox"/> Flat Rate	
Contractual Rate	0.00	(fill only when <standard rate)	
Units Per Hour	0.00	<input type="checkbox"/> EIPP	
Minimum Hrs.	0.00		
<input type="checkbox"/> Fill Prov Hr with Billed Hr in Session Entry			
	<input type="checkbox"/> ABA		
SSP service			
SSP Present		↓	
Prof. Status		↓	
<div style="border: 1px solid gray; padding: 2px;"> Flat rate for first 30 minutes. Must precede 96165-U2. A maximum of 2 initial group sessions (FI or Community) is allowed per week by DPH </div>			
EIPP Maximums	Max Visits Pre-birth	0.00	
Scan Events		Max Visits 0-2 Mo.	0.00
Report Linked Events		Max Visits > 2 Mo.	0.00

Maximums for new services

Max Hrs per day: 2.50

Hours per visit: 0.50

Hours per wk: 1.00

Visits for one disc: 0.00

Max Visits per day: 0.00

Max Visits per wk: 2.00

Max visits per 6 mo.: 0.00

Max lifetime visits: 0.00

Initial Service Needed (day):

Rates

Billing		Services	
Billing Type	<input type="text" value="BCB"/>	rat_id	<input type="text" value="9000003007"/>
Service	<input type="text" value="TW"/>	hea_id	<input type="text" value="9000000278"/>
DPH Service Code	<input type="text" value="M"/>	<input type="checkbox"/> Needs Prior Authorization	
<hr/>			
Desc1	<input type="text" value="Community Child Grp"/>		
Desc2	<input type="text" value="Subsequent units"/>		
Code	<input type="text" value="96165"/>	<input type="text" value="U2"/>	
Procedure Code Descriptor <input type="text"/>			
<input type="checkbox"/> Bill services by multiple disciplines on single line (this will also keep blank modifier from being filled by provider discipline)			
<hr/>			
Rate	<input type="text" value="36.00"/>	<input type="checkbox"/> Flat Rate	
Contractual Rate	<input type="text"/>	(fill only when <standard rate)	
Units Per Hour	<input type="text" value="4.00"/>	<input type="checkbox"/> EIPP	
Minimum Hrs.	<input type="text"/>		
<input type="checkbox"/> Fill Prov Hr with Billed Hr in Session Entry			
<input type="checkbox"/> ABA			
SSP service	<input type="text"/>		
SSP Present	<input type="text"/>	<input type="button" value="↓"/>	
Prof. Status	<input type="text"/>	<input type="button" value="↓"/>	
<input type="text" value="Subsequent 15 minute units. Must follow 96164-U2"/> ^ <input type="text" value="TM - Initial Community Group session. Total of all group services cannot exceed 2.5 hours per week"/> v			
EIPP Maximums	Max Visits Pre-birth	<input type="text"/>	Max Visits 0-2 Mo. <input type="text"/>
<input type="button" value="Scan Events"/>	<input type="button" value="Report Linked Events"/>		Max Visits > 2 Mo. <input type="text"/>

Maximums for new services

Max Hrs per day

Hours per visit

Hours per wk

Visits for one disc

Max Visits per day

Max Visits per wk

Max visits per 6 mo.

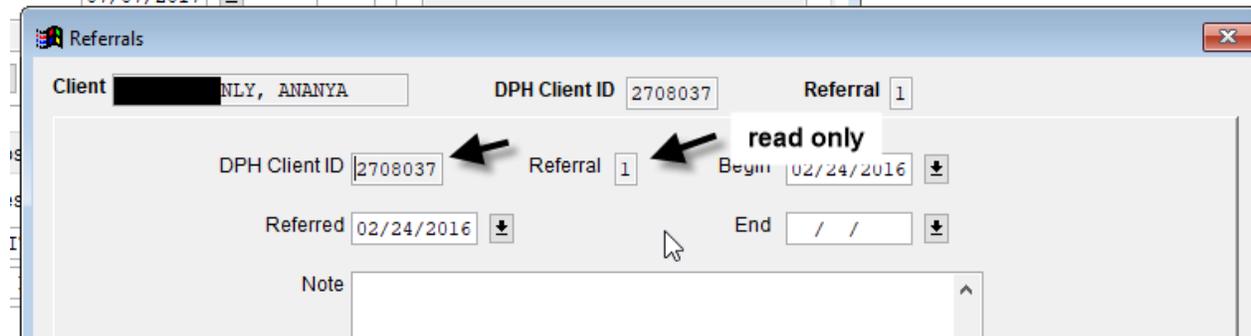
Max lifetime visits

Initial Service Needed (day)

Made Referral DPHID read-only when in use

Just like the referral number, we don't want people editing the DPHID on an existing referral record when it has been applied to sessions. You must create a new referral record if the DPHID is changed.

On a referral that is in use and applied to existing sessions, the DPHID and Referral Number are read-only:



On a new referral, you can edit the DPHID and Referral Number:

