

Thom Biller Upgrade Version 19.01b

This upgrade assumes you are at least on version 18.10b. If not, please run it first.

If your IT staff are going to run your upgrade, make sure you give them a copy of this document and the email that was sent with the upgrade notice. Once the IT staff has completed the basic installation, please be sure to run any additional steps within Thom Biller that may be needed.

The Installation Instructions have changed to reflect the new use of a self-extracting WinRar executable file instead of the old InstallShield approach. However, the steps are essentially the same as before and you can skip to page 5 where the upgrade details are discussed. If you have any trouble with new approach, please do not hesitate to contact me.

Additional Steps Needed Before Install: none.

Data File Changes: adds new rates for Blue Cross and Blue Cross Federal, as well as DPH.

Additional Steps Needed After Install: none

Contact Information:

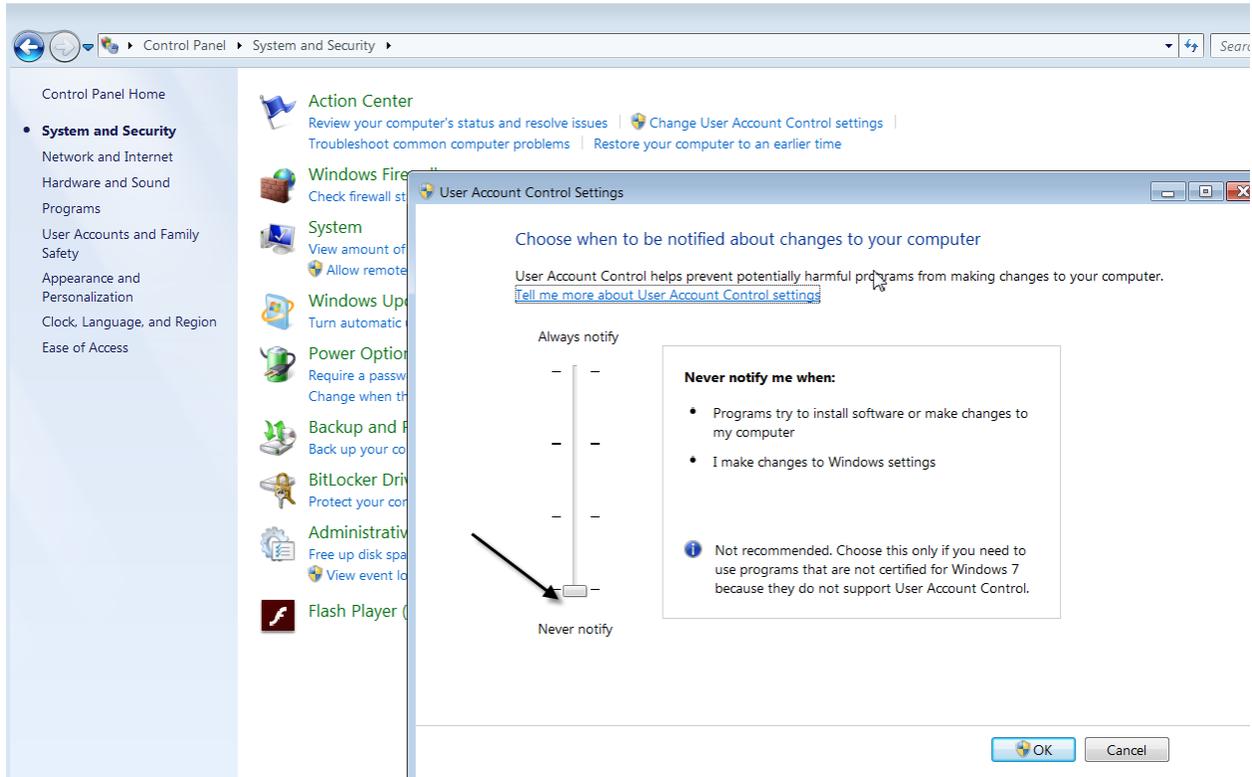
Please call email me, Larry Tucker, at ltucker@thomchild.org if you have any questions. Also remember to check the Thom website (www.thomchild.org/thombillerupdates.htm) for updates and news. There is also a current copy of the User's Guide and "Generally Useful Documentation" such as instructions for adding a new workstation.

Installation Instructions:

The overall installation process has not changed. If you are on a network, and have run the previous upgrades, *then you only have to run this upgrade on a single workstation*. The updates will automatically propagate to all other machines running Thom Biller on the network.

1. Make sure you have backed up your data. *If your backup run automatically at night, it is best to run the upgrade first thing in the morning so you won't lose any work if you have to revert to the backup.*
2. Make sure no one else is using the Thom Biller software on the network and that it is not running on your computer (in a minimized window on your taskbar.)
3. For Base – Off site systems, make sure you complete any billing disk and recovery exchanges that may be in process. Both the Base and the Off-site systems must be on the same version of Thom Biller during a billing exchange. If one "side" upgrades before the other, then the off-site disk recovery will be disallowed. So, if you are currently downloading disks, or waiting to recover a download disk, do not run the upgrade until both the download and recovery processes are complete.
4. For network users, pick a single workstation that you will use for upgrades. Please use a Windows 7 machine, not Windows 10. Try to run the upgrade on this machine this time, and all future upgrades on the same machine because it may take some special configuration of UAC (#5) and dlls (#8).

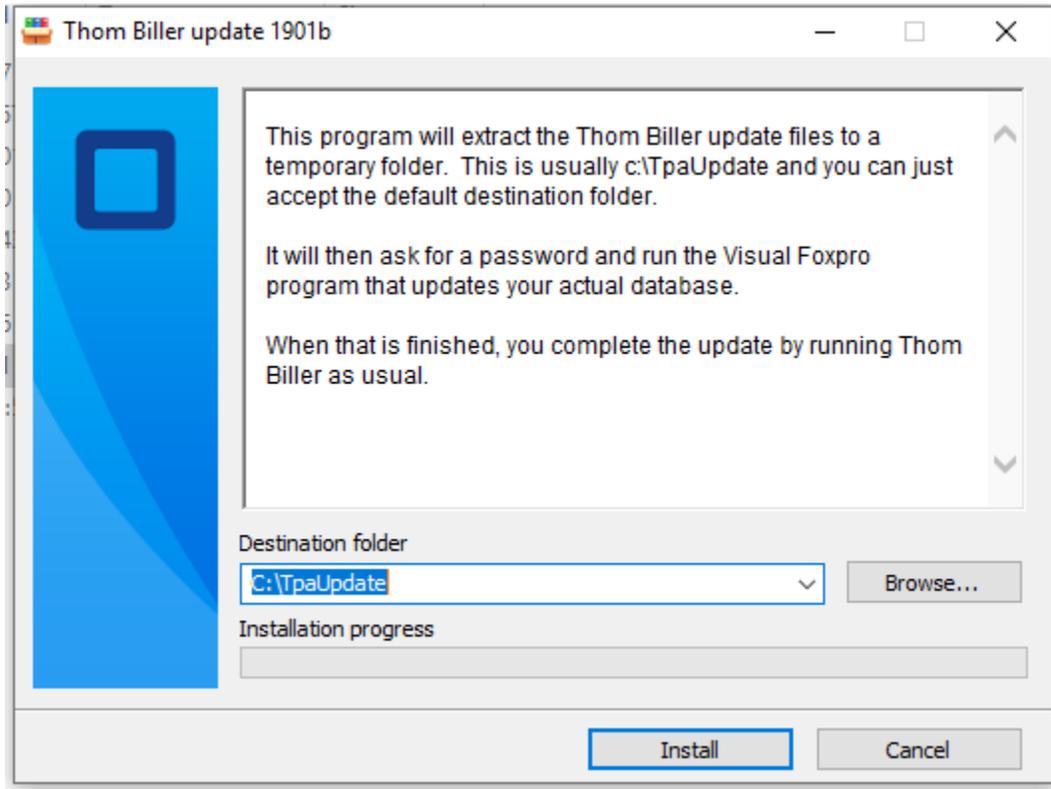
5. Make sure User Account Control "UAC" is turned off ("Never Notify").



Any other setting will prevent the upgrade program from copying files. If the UAC is not off, pull the slider down and restart the computer. You must restart in order for the new UAC setting to take effect.

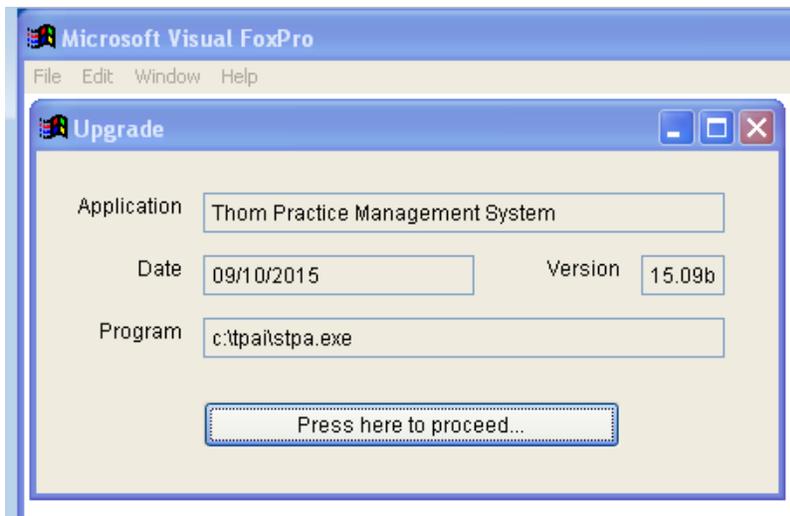
6. Run the upgrade executable (up____.exe) from the web site:
(www.thomchild.org/thombillerupdates.htm)

7. A WinRAR screen will start up.



Accept all the default choices and enter the password.

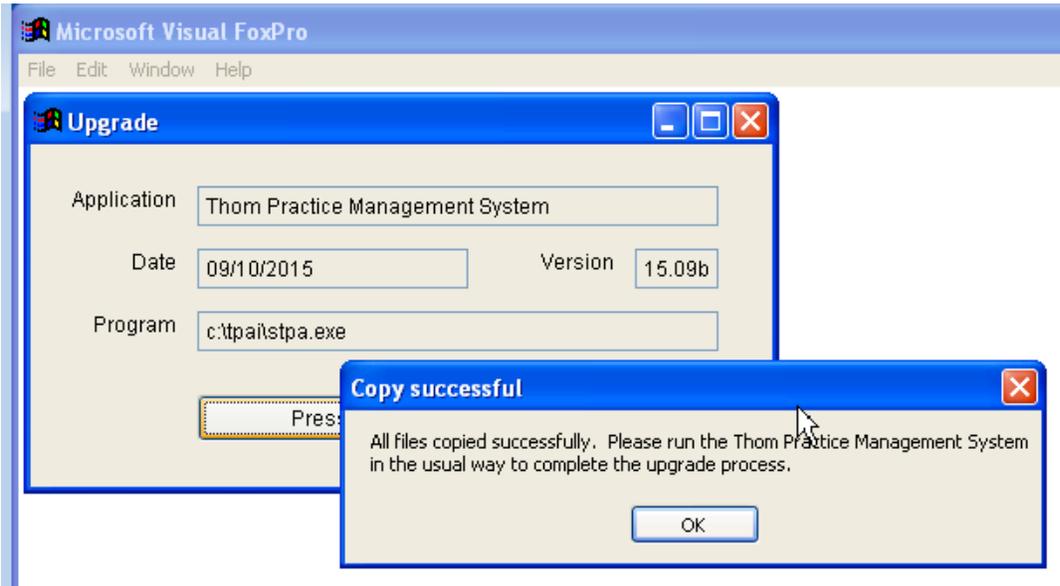
8. A FoxPro window will open to complete the upgrade (below). Press the "Proceed..." button to do this.



If this FoxPro "Upgrade" window does not appear, it means this computer does not have a dll in the correct location. Locate the msvc71.dll (probably on your c:\ root folder) and copy it to your

Windows\SysWow64 folder for 64-bit machines. (For 32-bit Win 7, copy the msvc71.dll to your Windows\System32 folder). If you need to make this change, restart the computer and re-try the upgrade.

Assuming the Foxpro Upgrade routine runs, it will locate your data wherever it is on the network and upgrade it. It will tell you whether all files copied successfully or not (below):



If files do not copy correctly, it is usually because the UAC setting (#4) is incorrect.

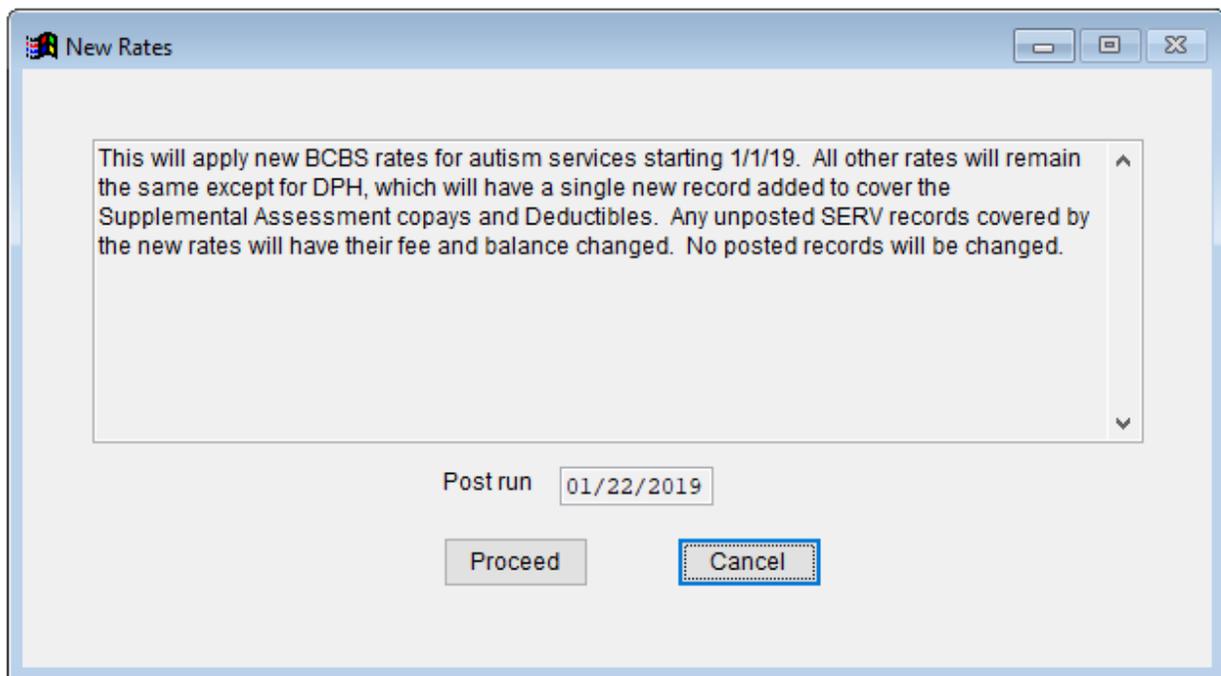
9. Start the Thom Biller software as usual. This will complete the upgrade and set the title bar version. (If you get a warning that data changes are needed and someone else is running the program, please make sure everyone is logged off and try running Thom Biller again.) This step may bring over a new version of the loader program and ask you to restart Thom Biller. It may also bring over a new version of VFPSsetup and automatically run it as well.

For network users, DO NOT run the upgrade on every machine. Running it once on the machine you have chosen for upgrades will be enough to send the upgrade to all other workstations the next time they start the Thom Biller.

Upgrade Details v19.01b

New BCBS rates added

The update will automatically close your old rate series for BCBS (regular and federal), as well as DPH, to enter new rates.



The new "97" codes are shown below. With these in your rate file, you can start accepting 2019 BCBS claims from SSPs.

Basic Rates by Billing and Service

Billing	Overall Template	Begin	End	SSP Payer	Schedule	DPH Code	DPH Categ.	DPH Form	Needs EA
BCB BLUE-CROSS	BCB	01/01/2019	/ /	BCBS	JAN-BCB	36	I	H	N
SB	Direct Instruction (low rate) Procedure Line Description: ABA: Yes SSP Services: DI Proportional rate			DPH Serv: S Present: C,B	Code: 97153	Mod: Needs PA: Y ProStatus: P,O,	Rate: 60.00 Units/hr: 4.00 Init Sv:		
SC	Direct Instruction (high rate) Procedure Line Description: ABA: Yes SSP Services: DI,PT Proportional rate			DPH Serv: S Present: C,B	Code: 97155	Mod: Needs PA: Y ProStatus: L,	Rate: 140.20 Units/hr: 4.00 Init Sv:		
SD	Initial Assessment Procedure Line Description: ABA: Yes SSP Services: IA Proportional rate. LABA only. Initial assessment. 32 units max.			DPH Serv: S Present: C,P,B,N	Code: 97151	Mod: Needs PA: Y ProStatus: L,	Rate: 111.88 Units/hr: 4.00 Init Sv:		
SE	Re-assessment Procedure Line Description: ABA: Yes SSP Services: RA Proportional rate. LABA only. Re-assessment. 32 units max every 6 mo.			DPH Serv: S Present: C,P,B,N	Code: 97151	Mod: Needs PA: Y ProStatus: L,	Rate: 111.88 Units/hr: 4.00 Init Sv:		
SG	Parent Training Procedure Line Description: ABA: Yes SSP Services: PT Proportional. LABA only. 60 units max per month.			DPH Serv: S Present: P,B	Code: 97156	Mod: Needs PA: Y ProStatus: L,	Rate: 127.92 Units/hr: 4.00 Init Sv:		
SH	Supporting Assessment Procedure Line Description: ABA: Yes SSP Services: UA Proportional. Supporting assessment by technician within 1 mo of assessment 97151.			DPH Serv: S Present: C,B	Code: 97152	Mod: Needs PA: Y ProStatus: P,O,	Rate: 61.12 Units/hr: 4.00 Init Sv:		
SL	Supervision (high rate) Procedure Line Description: ABA: Yes SSP Services: SUP Proportional rate			DPH Serv: S Present: C,B	Code: 97155	Mod: Needs PA: Y ProStatus: L,	Rate: 140.20 Units/hr: 4.00 Init Sv:		

For DPH, the new rate series has only one change:

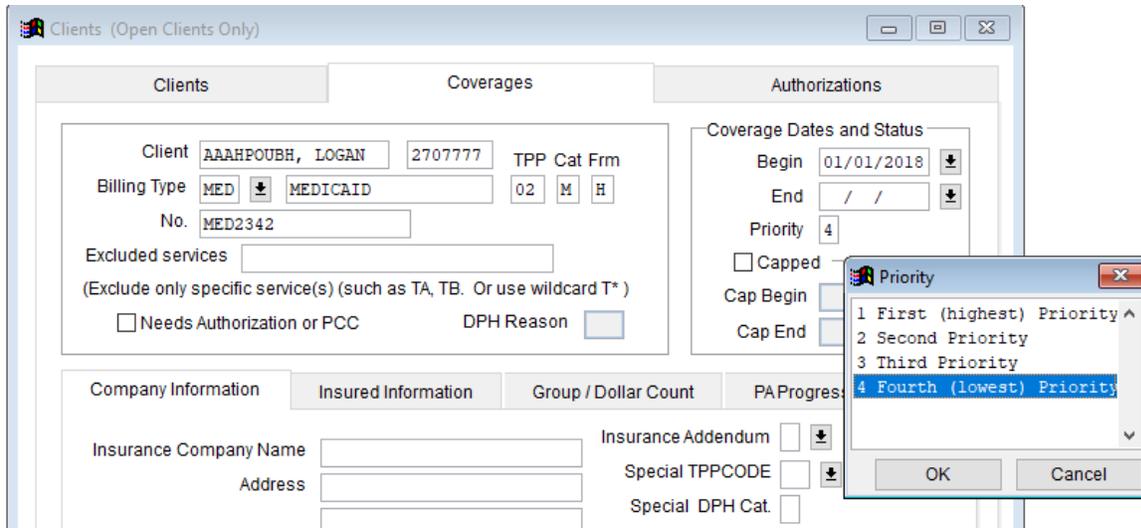
Billing	Overall Template	Begin	End	SSP Payer	Schedule	DPH Code	DPH Categ.	DPH Form	Needs EA
DPH DPH	DPH	01/01/2019	/ /	DPH	OCT-NON	00	D		N
SH	Supporting Assessment Procedure Line Description: ABA: Yes SSP Services: UA Proportional. Supporting assessment by technician within 1 mo of assessment 97151. Can only be used for transfers to DPH from BCB or BCF. Cannot be used for original SERV.			DPH Serv: S Present: C,B	Code: H0031	Mod: Needs PA: Y ProStatus: P,O,	Rate: 58.92 Units/hr: 4.00 Init Sv:		

This can only be used for transferring from BCB to DPH when there has been a full or partial denial. It cannot be used for original SERV records.

January 2019 BCBS rates (1/1/19 -)						
CPT/CMS			Units per	Hourly		
Code	Modifier	Service Description	Hour	Increment	EI Unit Rate	SSP Unit Rate
97151		<u>Assessment</u> : Behavior identification assessment by LABA or qualified professional. Initial or Re-assessment. (high rate)	4	1/4 hr	\$27.97	25.173
97152		<u>Supporting Assessment</u> : by technician (low rate)	4	1/4 hr	\$15.28	13.752
97153		<u>Direct Instruction</u> Adaptive behavior treatment by protocol administered by technician (low rate)	4	1/4 hr	\$15.00	13.500
97155		<u>Direct Instruction</u> Adaptive behavior treatment by LABA or qualified professional (high rate). Includes supervision.	4	1/4 hr	\$35.05	31.545
97156		<u>Parent Training</u> : Family adaptive behavior treatment guidance, administered by LABA or high rate qualified professional	4	1/4 hr	\$31.98	28.782
* Notes						
The SSP rate is 90% of the EI rate exact to three digits.						
There is no new BCBS code for treatment planning.						
"SA" Supporting Assessment can only be billed to BCBS. No other payers allow it.						

Four current coverages now supported

Now a client can have up to 4 current coverages:



This is to cover cases like the one above, where a child receiving ABA services would need HPO for EI and UBH for autism services (priority 1 and 2). Then if the child has an HMO Medicaid coverage, it would need the NHM for EI copays and MED (priority 3 and 4) for autism copays.

Output Note Field on Client Record

Sometimes people need to send specific text to DPH on a detailed client report. We added an Output Note field for this purpose that is tied to a version of the Detailed Client Report that shows just this note field instead of the other note fields.

The screenshot shows a software window titled "Clients (Open Clients Only)". It features three tabs: "Clients", "Coverages", and "Authorizations". The "Clients" tab is active and contains the following fields:

- Last: AAAANEW Closed
- First: JOE Middle:
- Prog ID: 27 SPS Dob: 08/01/2018 Suffix:
- Dphid: 27111111 EIPP Parent Referral: 1 Referrals:
- Primary SSP: Secondary SSP:

On the right side of the "Clients" tab, there is a box for "Current Coverages and Spec. Codes:" containing "MED 1 01/01/2018 //". Below this is a button labeled "Include closed clients in display".

Below the client details are several tabs: "Address", "Diagnosis", "Descriptive", "Similar Clients", "Providers", and "Notes". The "Notes" tab is selected and displays three sections:

- Off-site Client Notes:
- Base Note: 12/1/18: blah blah. 12/2/18: lja;sdljfa;sljdfasd
- Output Note: This is a nice summary output note for the report.

At the bottom of the "Notes" tab, there are two buttons: "Output Note" and "Detail Report w/ Output Note...". Both buttons are highlighted in yellow.

When you click the Detail Report w/ Output Note it has that note field on it:

Base Client:

The screenshot shows a software window titled "Clients (Open Clients Only)" with three tabs: "Clients", "Coverages", and "Authorizations". The "Clients" tab is active and contains the following fields:

- Last: AAABCB
- First: NYRA
- Middle: (empty)
- Prog ID: 27
- SPS:
- Dob: 07/01/2017
- Suffix: (empty)
- Dphid: 2708147
- EIPP:
- Parent Referral: 3
- Referrals: (empty)
- Primary SSP: BEAC
- Secondary SSP: (empty)
- Closed

On the right side of the "Clients" tab, there is a box for "Current Coverages and Spec. Codes:" containing "BCB 1 05/02/2018 //". Below this is a button labeled "Include closed clients in display".

Below the client details are several tabs: "Address", "Diagnosis", "Descriptive", "Similar Clients", "Providers", and "Notes". The "Notes" tab is selected and contains two sections:

- Off-site Client Notes:** OS Client note: 1400008701. Edited OS. New client message before daily download. Demo for edhy from OS.
- Base Note:** base note 1400008701. Comment made after daily download but not returning until real one. Base note added while os note was also being changed.

Off-site Client:

This screenshot is identical to the one above, showing the same "Clients (Open Clients Only)" window with the same client details and notes. The only difference is the window's title bar, which includes a red close button (X) on the right side.

Base Coverage:

Clients (Open Clients Only)

Clients	Coverages	Authorizations
Client: AAACCB, NYRA 2708147 TPP Cat Frm Billing Type: BCB BLUE-CROSS 36 I H No. bcb123123 Excluded services: _____ (Exclude only specific service(s) (such as TA, TB. Or use wildcard T*)) <input type="checkbox"/> Needs Authorization or PCC DPH Reason: []	Coverage Dates and Status Begin: 05/02/2018 End: / / Priority: 1 <input type="checkbox"/> Capped Cap Begin: / / Cap End: / /	
Company Information Insured Information Group / Dollar Count PAProgress Note		
Use the coverage note to record any needed information for billing and follow-up purposes. The note field is not printed on any bills. It is only for internal use. For DPH coverages, use this field to document justification for billing DPH and eligibility checks on the payer that is denying coverage. Also fill the "Next Eligibility"		
Off-site Note OS note: 1400028089Edited OS. New coverage message before daily download. Demo for edhy from OS for coverage note.		
Base Note old base coverage note: 1400028089. Base note added while os note was also being changed coverage.		
For DPH Coverages Only Next Eligibility Check: / / (Reminder date to re-check original coverage eligibility) DPH Note: _____ (Optional message to stamp on DPH sessions during session entry)		

Off-site Coverage:

Clients (Open Clients Only)

Clients	Coverages	Authorizations
Client: AAACCB, NYRA 2708147 TPP Cat Frm Billing Type: BCB BLUE-CROSS 36 I H No. bcb123123 Excluded services: _____ (Exclude only specific service(s) (such as TA, TB. Or use wildcard T*)) <input type="checkbox"/> Needs Authorization or PCC DPH Reason: []	Coverage Dates and Status Begin: 05/02/2018 End: / / Priority: 1 <input type="checkbox"/> Capped Cap Begin: / / Cap End: / /	
Company Information Insured Information Group / Dollar Count PAProgress Note		
Use the coverage note to record any needed information for billing and follow-up purposes. The note field is not printed on any bills. It is only for internal use. For DPH coverages, use this field to document justification for billing DPH and eligibility checks on the payer that is denying coverage. Also fill the "Next Eligibility"		
Coverage Note OS note: 1400028089Edited OS. New coverage message before daily download. Demo for edhy from OS for coverage note.		
Base Note old base coverage note: 1400028089. Base note added while os note was also being changed coverage.		
For DPH Coverages Only Next Eligibility Check: / / (Reminder date to re-check original coverage eligibility) DPH Note: _____ (Optional message to stamp on DPH sessions during session entry)		

Base Authorization Note:

Clients (Open Clients Only)

Clients	Coverages	Authorizations
Client and Coverage Client: AAABCB, NYRA 2708147 Billing Type: BCB BLUE-CROSS		Dates of coverage Begin: 05/02/2018 End: / /
Authorization PA/Pcc #: bcbauth Ph: <input type="text"/> Ref Pro Last Name: <input type="text"/> Ref Pro First Name: <input type="text"/> Ref Pro NPI: <input type="text"/> Authorize Only Specific Service(s) (such as TA, TB. Or use wildcard T*) <input type="text"/>		Dates of Authorization Begin: 08/01/2018 End: / / Sent: / / Received: / /
Counts		Notes
Off-site Authorization Notes OS auth note for aaabcbEdited OS. New auth message before daily download. Demo for edhy from OS for auth note.		
Base Note Old auth base note from au_note:1400003808. Base note added while os note was also being changed authorization.		

Off-site Authorization Note:

Clients (Open Clients Only)

Clients	Coverages	Authorizations
Client and Coverage Client: AAABCB, NYRA 2708147 Billing Type: BCB BLUE-CROSS		Dates of coverage Begin: 05/02/2018 End: / /
Authorization PA/Pcc #: bcbauth Ph: <input type="text"/> Ref Pro Last Name: <input type="text"/> Ref Pro First Name: <input type="text"/> Ref Pro NPI: <input type="text"/> Authorize Only Specific Service(s) (such as TA, TB. Or use wildcard T*) <input type="text"/>		Dates of Authorization Begin: 08/01/2018 End: / / Sent: / / Received: / /
Counts		Notes
Off-site Authorization Notes OS auth note for aaabcbEdited OS. New auth message before daily download. Demo for edhy from OS for auth note.		
Base Note Old auth base note from au_note:1400003808. Base note added while os note was also being changed authorization.		